



City Center Academy

application

Student Name: _____

2009/10 Grade: _____

ADMISSIONS CHECKLIST—2009-2010

It is the responsibility of the parent to be sure ALL application materials, along with the \$75.00 application and testing fee, are completed and returned to our Admissions Office. The admissions process will then begin and an appointment for testing and an interview will be scheduled for you and your child by our office.

Please use this checklist to confirm that each portion of the application has been fully and accurately completed.

- Application Form (FILL OUT ALL PAGES)
- \$75.00 Application and Testing Fee (NON-REFUNDABLE)
- Student Questionnaire (TO BE COMPLETED BY STUDENT)
- Teacher Assessment Forms (SUBMITTED BY 2 TEACHERS)
- Authorization for Release of Records (SIGNATURE REQUIRED)

Allows us to obtain: School Transcript and/or current report card
 Teacher Recommendation
 Standardized Test Results
 Medical/Immunization Records
 Psychological test results (if applicable)

PLEASE NOTE—

THE ADMISSIONS PROCESS IS SOMETIMES DELAYED WHEN OUR REQUEST FOR SCHOOL RECORDS GOES UNANSWERED. IF YOU PREFER TO EXPEDITE THIS PROCESS, WE WILL PROVIDE YOU WITH A COPY OF THE RELEASE FORM FOR YOU TO BRING TO YOUR CHILD'S SCHOOL OFFICE.

- Will you be applying for Financial Aid?

Return to:

**City Center Academy
Admissions Office
315 S. 17th Street
Philadelphia, PA 19103**

If you have any questions, please call the Admissions Office at:
215-731-1930 x15 or e-mail admissions@citycenteracademy.org

NEW STUDENT APPLICATION

Today's Date: _____ Applying for Grade: _____ School Year: _____

STUDENT INFORMATION

Student's Name: _____
Last, First, Middle

Present Age: _____ Birthday: _____ Male/Female: _____ Ethnic Group: _____

With whom does the child reside: Both Parents Mother Father Other: _____

MOTHER / GUARDIAN

Name: _____

Home Address: _____
Number and Street City State Zip Code

Home Phone #: _____ Cell Phone #: _____
Area Code and Number Area Code and Number

Email: _____ Work Phone #: _____
Area Code and Number

FATHER / GUARDIAN

Name: _____

Home Address: _____
Number and Street City State Zip Code

Home Phone #: _____ Cell Phone #: _____
Area Code and Number Area Code and Number

Email: _____ Work Phone #: _____
Area Code and Number

OTHER CHILDREN IN FAMILY

Names:	Age/Grade:	School Attending:
_____	_____	_____
_____	_____	_____
_____	_____	_____

ACADEMIC INFORMATION

School attended last year: _____ Grade: _____

Address: _____
Number and Street *City* *State* *Zip Code*

Reason for leaving: _____

Student's grades have been: Superior Above Average Average Below Average

List other previous schools and years attended: _____

Please answer the following questions:

Has your child...

Repeated a grade in school?	YES	NO
Had disciplinary difficulties at school?	YES	NO
Been suspended from school?	YES	NO
Been expelled from school?	YES	NO
Had problems with tardiness or unexcused absence?	YES	NO
Been tested or received special help for reading or other learning difficulty?	YES	NO
Been diagnosed with a special learning problem?	YES	NO
Been diagnosed as having ADD or ADHD (attention deficit disorder)?	YES	NO

If the answer to any of the above questions is "yes", please explain:

Does the student have a physical health problem of which the school should be aware? (This may include special diets, prescriptions or limitations on normal activities.)

What concerns do you have regarding your child's progress (for example: academic, self-esteem, physical, health)?

SCHOOL COVENANT

CITY CENTER ACADEMY is committed to spiritual and social formation and to academic growth in its high school students. Success is possible with the cooperation and dedication of three principal partners in your child's education: the parents, the student, and the school. The level of dedication and the effort put forth by these three partners will greatly determine your child's success at City Center Academy.

Our mutual goal is training your child to think and act biblically and excel academically. It is critical to set forth in this covenant an understanding of our mission as well as our intent to do our best for your child. Through this covenant made between City Center Academy and you, we pledge to strive, with the help of the Lord, to meet the expectations listed below:

School Commitment

As your child's teachers and administration, we commit to:

1. Provide a school community that is Christ-centered, safe and nurturing.
2. Provide social, spiritual and academic challenges which promote continual learning, growth, and improvement and which will promote acceptance into college.
3. Keep you informed of your child's progress through four sets of interim reports, four report cards, a parent/teacher conference session and phone calls.
4. Work with you to assist with the spiritual, social and academic development of your child.

Parent/Guardian Commitment

As my child's parent/guardian I commit to:

1. Ensuring that my child is at school every day, dressed according to code, with necessary books, materials and supplies, except in case of serious illness or family emergency.
2. Ensuring that my child arrives at school with ample time to be present in homeroom before the 8:25 late bell.
3. Monitoring my child's academic progress and helping to hold him/her accountable for assignments.
4. Providing my child with a quiet, distraction-free (without radios, televisions, telephones, and siblings) environment for homework.
5. Ensuring that my child has 2 ½ hours each evening to complete homework.
6. Attending all parent teacher conferences (highlighted in the monthly family news) plus any additional requests for conferences as recommended by my child's teachers.
7. Attending all school events such as the Christmas program and spring performing arts show.
8. Promoting at home: appropriate speech, behavior and social development.
9. Supporting the school's guidelines for behavior and cooperating with the teachers and principal as they call my child to accountability in accordance with these guidelines. (See next page.)
10. Meeting all my financial and service obligations in a timely manner, according to the financial plan agreement.
11. Affirming my child's success (fine grades and good behavior) in creative and meaningful ways.

Parent's signature

Date

Parent's signature

Date

Student's signature

Date

Principal's signature

Date

GUIDELINES FOR BEHAVIOR

Below are four areas which, though quite broad, encompass much in the area of our behavior guidelines. Other rules may be added and these can be applied in more ways than are listed. Our goal, however, is that our students would develop godly character and would be motivated internally by the spirit of the law, rather than externally by an exhaustive list of dos and don'ts.

RESPECT — Students will be sensitive to spiritual matters, other people, themselves, and property.

- Students should respond respectfully to teachers both verbally and non-verbally.
- Students should respect another's property, person, family, and ideas.
- Students should show respect for spiritual matters.
- Students will be courteous, polite, and helpful to teachers, other adults, and to other students.
- Students will be peacemakers at all times (at work and play), being kind and gentle in speech, actions, and attitudes.
- All students should remove hats upon entering the building.

ATMOSPHERE — Students will maintain a school atmosphere which is conducive to learning and neat.

- Students should strive for neatness in their belongings, the classroom, and common areas.
- Students should respect school property, helping keep the facilities in good repair for the benefit of the school and church community. All school-issued textbooks should be covered with a non-adhesive book cover.
- Students should maintain an orderly and respectful demeanor in the hallways walking to and from class and chapel, in other areas of the school building, and during fire drills.
- Eating and running are not permitted in hallways.
- Students should keep coats hung properly on hangers or stored in lockers.
- Students should place trash in proper receptacles and pick up litter wherever they see it.
- No gum chewing is allowed on school property at any time or at other school related events as specified by a teacher or administrator.
- Students may not wear head or earphones on school property. No portable radios, beepers, real or play weapons, or electronic games are allowed in school. Such items will be confiscated and will be returned to students at the Principal's discretion.
- Students may not use cell phones on school property. Phones must be turned off and put inside school bags. Students must wait until they are off school property to place a call unless given permission by a faculty or staff member.

PRODUCTIVITY AND PERSEVERANCE — Students will be diligent in studying and doing their best work.

- Students should be consistently prompt and present.
- Students should complete and hand in their work on time.
- Students should ask their teacher for help when necessary.
- Students should pursue the skills of learning and thinking.

SAFETY — Students will act safely, following teachers' instructions and all safety rules.

- Students should use caution when crossing the street between buildings and cross at crosswalks.
- Students should not open the entrance door to strangers.
- During fire drills students should remain quiet, follow directions, and move quickly.
- Students are to proceed directly to their regular mode of transportation at dismissal.
- Students are to stay with their teacher while on field trips and going to and from gym classes.

MISSION STATEMENT

City Center Academy and Spruce Hill Christian School provide a kindergarten through 12th grade Christian education on two campuses in Philadelphia. We partner with parents to provide a safe, nurturing environment where:

- Academic excellence is pursued with creativity and integrity for each child,
- Biblical principles direct all aspects of our school's relationships and practices, and
- The rich cultural, ethnic and racial diversity of our city is treasured and enjoyed.

STATEMENT OF FAITH

Education, if it is to be truly Christian, must be by definition committed to the Old and New Testament as the only authoritative rule of faith and practice. The belief, theory, teaching, and personal conduct of the staff, faculty and board must be above reproach biblically. Therefore, we affirm:

- That the Bible is the only inspired, infallible, and authoritative Word of God;
- That there is only one God, eternally existent in three persons: Father, Son, and Holy Spirit;
- The deity of our Lord Jesus Christ, His virgin birth, His sinless life, His miracles, His vicarious and atoning death through His shed blood, His bodily resurrection, His ascension to the right hand of God the Father, and His personal return in power and glory;
- That for the salvation of lost and sinful man, regeneration by the Holy Spirit is absolutely essential;
- That a person becomes justified by grace through faith in the Lord Jesus Christ;
- The present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a Godly life;
- The resurrection of both the saved and the lost; they that are saved unto the resurrection of life and they that are lost unto the resurrection of damnation;
- The spiritual unity of believers in our Lord Jesus Christ and His church.

PURPOSE OF THE SCHOOL

- To equip our students with the necessary skills for living in the domestic, business, industrial, social, and political areas of life.
- To teach students to recognize the God of the Bible as the creator, provider, sustainer, and the redeemer of man and the universe, and to see in them (man and universe) the character and glory of God.
- To guide students, with the help of family and church, to a personal faith in and consecration to Jesus Christ, to a life of reconciliation and love, and to commitment to the growth of God's Kingdom on earth.

NON-DISCRIMINATORY POLICY

Enrollment shall be open to all children regardless of race, color, national origin or religion, whose parents accept as the foundation of their child's education the purpose and theological basis of the school.